

## **Due Diligence Worksheet**

VIRTUAL ASSISTANTS		
	Property Details	
Owner Name(s): Assessor's Parcel Number #:	Pinkert-Saeltzer Inke 107-33-511, 512, 513 & 542	apn/property id/map-tax-lot id/geo id/account #/etc.
	Property Facts	
Address:	0 Concho, Arizona 85924	#, street name, city, state, zip
County: Subdivsion:	Apache County Concho Lakeland Unit 5	County property is located in Is the property in a subdivision
Jubulysion.	107-33-511: Lot: 1341	is the property in a subdivision
ot Number:	107-33-512: Lot: 1342 107-33-513: Lot: 1343	What is the lot number (if applicable)
	107-33-542: Lot: 1372 107-33-511: Subdivision: Concho Lakeland Unit 5 Lot: 1341	
_egal Description:	107-33-512: Subdivision: Concho Lakeland Unit 5 Lot: 1342 107-33-513: Subdivision: Concho Lakeland Unit 5 Lot: 1343	What is listed on the deed
	107-33-542: Subdivision: Concho Lakeland Unit 5 Lot: 1372	
TRS:	T11N R26E S9 107-33-511: 1.71 Acres	Township, range & section
	107-33-512: 1 Acre 107-33-513: 1.02 Acres	
Parcel Size (acreage):	107-33-542: 1.07 Acres	What size is the property
000 0	Total: 4.8 Acres	
GPS Coordinates:	34.362000, -109.596801 107-33-511	Coordinates for this property
	34.362298, -109.596300 34.362198, -109.596101	
	34.361897, -109.595901 34.361196, -109.596597	
	34.361599, -109.597097	
	107-33-512 34.362298, -109.596302	
	34.361601, -109.597101 34.362560, -109.596634	
GPS Coordinates (4 corners):	34.361998, -109.597298 34.361809, -109.597413	Coordinates from all 4 corners of this property
, ,	107-33-513 34.362560, -109.596634	
	34.361998, -109.597298	
	34.361809, -109.597413 34.362893, -109.597097	
	34.362101, -109.597699 107-33-542	
	34.361499, -109.596902 34.361198, -109.596601	
	34.360498, -109.597002 34.360900, -109.597600	
Google Map Link:	https://goo.gl/maps/67qyMLA8a1HykCD3A	Link to property from google maps
	County Website Informtion	
County Website:	https://www.co.apache.az.us/	Website Link
Assessor Website: Freasurer Website:	https://www.co.apache.az.us/assessor/ https://www.co.apache.az.us/treasurer/	Website Link Website Link
Recorder/Clerk Website:	https://www.co.apache.az.us/recorder/	Website Link
GIS Website:	https://jt.co.apache.az.us/	Website Link
Phone number for Planning Phone number for Recorder/Clerk	928-337-7526 928-337-7516	Phone number (could be zoning/building/planning depends on county)  Phone number listed on website
Phone number for Tax/Treasurer Phone number for Assessor's Office:	928-337-7629	Phone number listed on website Phone number listed on website
Horic Hamber for Assessor's Office.	928-337-7624 Property Tax Information	Thore number issed on website
Back taxes owed? If so, amount		VEGUIO A A A V II. II.
owed Tax Liens? If so, amount owed	None (for all of the properties)  None (for all of the properties)	YES/ NO & Amount if applicable YES/ NO & Amount if applicable
Annual Property Taxes	\$6.86 (for all of the properties)	Yearly amount found from county website
	Actual Property Details/Informa	ation
Zoning Link:	https://www.co.apache.az.us/community-development/planning-and-zoning-	From county website
Access to property: Road surface/type:	Yes - Unnamed Road Dirt	Is there access to property if so what roads/streets?  What are the roads like (dirt/paved,etc)
Who maintains roads?	County	City or County or not maintained What is the land like (desert/forest/hill/mountain/plain etc.)
Terrain type: Closest highways:	Dirt AZ-61 (6.8 miles, 21 min)	
Closest major city: Closest small town:	St Johns, AZ (28.9 miles, 46 min) Springerville, AZ (32.6 miles, 56 min)	Use google map to get mileage/locations Use google map to get mileage/locations
Closest gas station:	Bride's Auto Center (27.6 miles, 43 min)	Use google map to get mileage/locations
Nearby attractions:	Apache-Sitgreaves National Forest (69.2 miles, 1 h 37 min ) Petrified Forest National Park (43.9 miles, 1 h)	Use google map to get mileage/locations
Valk score:	Tonto National Forest (90.4 miles, 1 h 48 min)	Use walkscore.com to get walk score
Bike score:		Use walkscore.com to get bike score
Fransit score:		Use walkscore.com to get transit score
Notes		Anything you think is important to note
	QUESTIONS TO ASK COUNTY EMPLOY	EES—US VA
Zoning	Agricultural General	What is the property zoned for
Property use code What can be built on the property?	N/a Houses,garages, shed but building permits is required	From zoning what is the coding from county website Homes, buildings, barns, etc
Time limit to build?	Building permit is good for a year	Find out county time lines for building
What can you do on/near property? Can you camp on the property?	RVing & Camping Yes	Activities allowed on/or near property (specify) Yes/No
lotes on camping?	Camping is allowed	Details on camping if allowed
RV's allowed on the property? Notes on RV's	Yes RVs are allowed for temporary use only.	Yes/No Details on RV's if allowed
Mobile homes allowed on property?	No	Yes/No
Notes on mobile homes? Nater?	However, manufactured homes are allowed for 15 years or newer.  Would need to dig a well	Details on mobile homes if allowed Is water already on the property - well or city
Sewer or Septic?	Would need to install septic	What does the property call for sewer/septic
Electrical? Gas?	Navopache Electric Co-Op: 928-337-4414 No gas	Is it already at property or will it need to be ran Is it already at property or will it need to be ran
Vaste?	None	City/County or N/A
s property part of an HOA s so how much are the dues?	Would need to verify this to the owner N/a	Is the land part of an existing Home owners association If so how much are the monthly/yearly dues
Any deed restrictions?	N/a	Are there any?
	<ul> <li>Buildable/Restrictions: Need to met the setbacks of the property</li> <li>Total Size Restrictions: None, but need to have a building permit and a septic</li> </ul>	1
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Notes	► Height Restrictions: None but If its over 35 ft., you need to have a variant Impact Fee: None, but there are permit fees required.	Anything you think is important to note
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